

SHARON TOWNSHIP
RENTAL USE AGREEMENT FOR THE TOWN HALL
Mailing Address: 6801 Ridge Road, Wadsworth, Ohio 44281
Hours available: 8:00 a.m. to Midnight

PERSON/ORGANIZATION _____

ADDRESS _____ PHONE NUMBER _____

TYPE OF ACTIVITY/PURPOSE OF USE _____

DATE AND TIME TO BE USED _____

The applicant agrees to the following:

1. No smoking or alcoholic beverages are permitted on the premises.
2. Applicant must be 21 years of age to rent the Town Hall.
3. There is a **\$250.00** returnable security deposit due at the time of booking. There will be no charge for government-related organizations and non-profit organizations with 501 (C) 3 status. A fee of a daily rate of **\$60.00** for residents of Sharon Township will be charged. The Town Hall is rented to Sharon residents only. This fee must be paid within seven (7) days of making the request to hold the reservation. Make checks and/or money orders payable to Sharon Township Trustees. Payment may be made in person or sent by mail to the Sharon Township Maintenance Building, 6801 Ridge Road, Wadsworth, Ohio 44281.
4. The capacity for the Town Hall is as follows: Upstairs - 245 people with standing room only, 150 people with chairs, 70 people with tables and chairs. Downstairs - 216 people with standing room only, 154 with chairs, 72 people with tables and chairs.
5. Key will be issued for all events and are available at the Maintenance.
The user is responsible for returning the key by the following day to the locked mailbox located on the side of the Administration Building. Applicant will be charged \$50.00 for lost keys.
6. No use of nails, tacks, pins, staples, tape or like items that will penetrate any portion of the building, inside or out, for decorations, posters, or signs. "Plasti-Tac" may be used in lieu of the above on the walls.
7. All litter/garbage must be picked up and placed in plastic bags in the provided containers behind the Town Hall. If necessary, all or some of the user's security deposit will held for cleaning purposes.
8. The premises shall not be used for any purpose other than the one described above unless permission is first acquired for the additional use.
9. To conduct its activities on Sharon Township property so as not to endanger any person or property.
10. To indemnify and hold harmless Sharon Township and its officials, agents, and personnel against any and all claims for injury or damage, including all costs connected therewith, to persons or property arising out of the activities conducted by the "Applicant" and guests on Sharon Township property.
11. That Sharon Township reserves the right to terminate this agreement or to remove Applicant and any of the Applicants guests in the event the requirements of the agreement are violated or in the event any dangerous, disruptive, or unlawful activity is permitted to occur on Sharon Township property during the time covered by this agreement.

Key Number _____
Name (Please Print) _____

Date Signed _____ Signature _____

Amount Received _____ Address _____

Received by _____ Phone Number _____