

**OFFICIAL MINUTES OF THE
SHARON TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
HELD AT THE SHARON ADMINISTRATION BUILDING
AUGUST 13, 2019**

Meeting opened by Chairman Mr. Joe Canestraro at 7:00 PM. Trustees present were Mr. Canestraro and Mr. Guccion, Fiscal Officer, Christine Lawson and Administrative Assistant, Mark Jackson. Guests present were Beth Kilchenman, John Winland, Randy Raw, Jim Sherman, Jim Berry, Raymond Lurtz, Kathy Dearth, Jane Back, Delaney and Kennedy Lawson, Latricia Gerhart, Michael Stanec, Rita Jean Wagar, Scott Kriska, Diane Citino, Randy Miller and Rich Armstrong (Planet Aid), Evan O' Malley, Neil Jones and Ken Schiele.

ADMINISTRATION

Christine Lawson presented four cemetery deeds in need of signatures by the trustees. Evan O'Malley & John Winland witnessed the signatures.

Christine read a letter Sharon Copley Road residents, Jerimiah and Cheryl Dillon. The letter requested the speed limit heading east on Sharon Copley Road from Sharon Circle be kept at 35 mph until after passing the State Road intersection. Mr. Guccion stated that the request would have to go through the County and the State. Mr. Guccion stated that we would send a letter requesting the same on behalf of the township. Bob Turek stated that he has left a message with the County and the State requesting a blinking stop sign at that intersection.

Mark Jackson updated the Trustees on the computer inventory report from Baypointe. Three software changes need to be done to each PC including a remote control and anti-virus software install along with adding to the Township domain. A follow-up meeting with Baypointe will be scheduled soon.

Mr. Jackson brought to the board's attention some issues with the Community Park reservations that occurred last weekend. The group using the pavilion on Saturday did not clean up properly and a resident who had reserved the pavilion for an annual reunion on Sunday had to do much cleanup before they could have their event. The Akron Motorcycle Club had also called about three weeks prior requesting that same Sunday for a reservation for their 47th Annual Poker Run. Mr. Jackson told them the park was reserved and asked them to use the Town Hall parking lot as a stop on the run as no-one had reserved the Town Hall for that Sunday. The Motorcycle Club decided to use the front parking lot of the park, near the Pavilion, regardless of what Mr. Jackson had told them, which created a parking issue for the family reunion. The Club was gone by 1:30 in the afternoon after the reunion had started at 1:00. Joe Canestraro and Brian Guccion asked if any agreements had been signed. The Saturday reservation had submitted an agreement but not signed it for the Town Hall/Community Park/Tables and Chairs. Discussion continued about agreements, deposits, signage for reservations, etc. It was agreed that the township would put up a "reserved" sign at the pavilion when it is in use.

FIRE DEPARTMENT

Michael Stanec, Assistant Fire Chief, stated that the Fire Department previously requested new dual-band pagers to demo. The pagers have just been returned from programming and about half of them have been distributed. The Township will be billed at a discounted rate for the pagers later this month. Sharon Fire along with Lafayette are doing the demos. Brian Guccion asked about the new CAD

(Computer Aided Dispatch) system. Sharon Fire began simulcast testing between the older UHF system and the new one today.

Mr. Stanec stated the engine and the tanker are going out for annual maintenance. The tanker is out now and when it returns, the engine will go out.

Sharon Fire received an EMS grant from the state for \$3,100.00. It will be used to purchase additional EMS equipment this year.

The fire department recently assisted at the Medina County Fair, several local events and the Balloons over Wadsworth event.

Michael Stanec said Chief Haas asked him to confirm if the Trustees want to continue the pancake breakfast this fall for the Township residents. The Trustees have provided the breakfast as a Thank You to the Township residents for the last two years. The Trustees would like to continue the breakfast.

ROADS DEPARTMENT

Bob Turek presented the snowplow package (Fisher V-plow) and lighting (lightbar included) to be installed at Henderson for the new Chevrolet pickup. The cost of the package is \$7,180.00. The chevrons and other striping will be installed separately by the sign shop. Mr. Guccion stated the estimate looked high and Mr. Turek stated the truck in 2011 was \$5,000 for just the plow. The Trustees asked for a line item breakout on the estimate at the next meeting.

Mr. Turek stated that the new Kenworth was dropped off at Henderson this week for the plow and salt package to be added.

Mr. Turek received estimates from Perrin, Tallmadge Asphalt and Melway Paving for paving and repairing the driveway to the maintenance department. Perrin had the lowest bid at a cost of \$31,500 for paving and repairs.

Mr. Guccion made a motion to approve Perrin Asphalt to pave and repair the driveway to the maintenance garage at a cost not to exceed \$31,500.00.

Mr. Canestraro seconded the motion.

All Trustees voted yes.

Ray Lurtz commented that Melway Paving did a very nice job on Boneta road. Evan O'Malley also agreed that Osage paving is great.

Christine Lawson received an email from a property owner, Greg Curtis that they are very happy with the way the township takes care of the roads.

The Township paving project has been completed. The Stauffer parking lot paving is done but there are several spots that are going to be issues. Discussion continued on how to repair the areas. Bob Turek will install 10 parking blocks.

Brian Guccion said that when the County water line is installed, they will have to rip out the parking lot. There was discussion about the ODOT right of way and the continuing failure of the curbs on the circle. Bob Turek has contacted Matt Simon at ODOT.

Ray Lurtz asked the Trustees to review two 36-inch pipes that have recently been installed on Beach road. Discussion continued.

ZONING DEPARTMENT

Neil Jones reported that they issued fourteen permits:

Three single-family homes, five home additions, one conditional backlot development request that was withdrawn, a variance request to the setback from the road right of way, two accessory buildings, an agricultural exemption and one deck.

He further discussed the withdrawn backlot request. The applicant put it in writing to withdraw the application and has requested a refund of his \$400 fee. The request is on the BZA agenda for tomorrow evening. The Trustees asked about what the Township has spent on work for the application to this point (advertising, BZA packets, mailing, etc.). We do not have anything in our regulations regarding how a refund request is handled. Neil asked Ray Lurtz if refunds had been issued in the past and he confirmed that they had. Christine Lawson will issue a refund after the costs we have into the application are calculated by Melissa Hydel, BZA/Zoning Clerk.

Brian Guccion asked what the status of the Carmany/Arnold drive situation. He had spoken with a nephew of the Carmany's who was upset and told him both properties had been surveyed at a substantial cost. Neil replied that the plat for the Carmany/Arnold drive is recorded showing a stub road on the Developer's property. There is a 10-foot reservation strip as normally done which could be removed if the property is sold anytime in the future. Nothing will happen with this property unless the Carmany's/Arnold's sell it.

COMMUNITY

Randy Miller and Rich Armstrong of Planet Aid (a non-profit 501c3) presented a proposal for a bin to collect shoes and clothing that they re-sell to support sustainable development in impoverished countries around the world. They normally pickup twice a week in our area but would pickup as needed. They currently have a bin at Pinnacle Sports in Granger Township on Route 18. The collected items are sold through their broker in Atlanta. The administration of the program costs about 20% and 80% goes to the programs that they provide. Annual revenue is approximately \$40 million. The agreement was discussed by the Trustees and they will evaluate with their Legal Counsel.

The painting of the exterior of the town hall is completed and looks great. Bob Turek stated that the basement windows, front outside railing and the Post Office front door also were painted as additional items.

Joe Canestraro discussed a letter the Trustees have received regarding a bridge and culvert pipe replacement south on Route 94. There is a chance ODOT may take portions of residents' properties where the work is being done. ODOT included a booklet on when ODOT needs your property. Discussion continued as the project is planned for 2021 and will be a real inconvenience to the Township and residents.

Beth Kilchenman of the Auditor's office said the 2019 re-appraisals are completed and will begin mailings in mid-August. Some properties have had an average of a 12% increase. Hearings are scheduled in several different County locations.

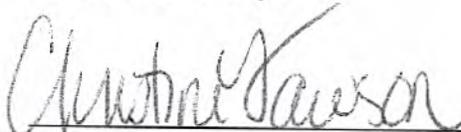
Beth stated that the Rainbow Bridge Walk (for pets that have died) is scheduled for September 15, 2019 at 1:00 PM at Buckeye Woods Park.

Jane Back stated that there is an Access the Arts event this Fall at Blue Heron. She sent an email listing dates for Access the Arts events in 2020. The Trustees discussed that there are fewer events planned for next year. Sharon Showcase is for one day as opposed to two and movie night is scheduled for November. Costs for the events was discussed. Jane requested \$4,000.00 from the Board of Trustees for 2020 events. The Trustees would like to meet with the Fire Department and Jane before going forward.

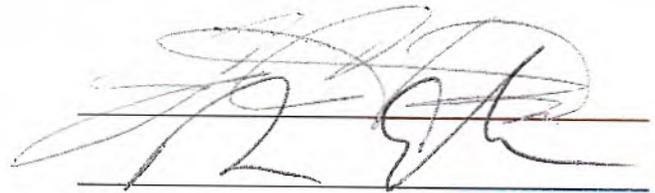
Mr. Canestraro made a motion to approve the Trustee Meeting Minutes from July 9, 2019, July 23, 2019, the fund status report, the appropriation status report and bank reconciliations for June and July. Mrs. Guccion seconded the motion.
All trustees voted yes.

Bills were presented for payment. Mr. Canestraro made a motion that the bills presented be approved as the lawful obligation of Sharon Township and the Fiscal Officer be instructed to issue warrants of the Township in payment as same.
Mr. Guccion seconded the motion.
All Trustees voted yes.

Mr. Canestraro made a motion to adjourn the meeting at 8:36 PM
Mr. Guccion seconded the motion.
All trustees voted yes.



Christine Lawson



Mark Jackson

Trustees