

**OFFICIAL MINUTES OF THE
SHARON TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
HELD AT THE SHARON TOWNSHIP ADMINISTRATION BUILDING
FEBRUARY 12, 2019**

Meeting opened by Chairman Mr. Joe Canestraro at 7:00 PM. Trustees present were Mrs. Miller, Mr. Guccion and Mr. Canestraro, Fiscal Officer: Christine Lawson, Administrative Assistant: Mark Jackson.

Guests present: Scott Kriska, Bob Turek, Rob Haas, Joe Kunzler, Evan O'Malley, Chris Koval, Terry Koval, Jim Sherman, Eleanor & Don Hammond, John Winland, Diane & Christopher Citino, Neil Jones, Rita Jean Wagar, Beth Kilcherman, Jim Berry, Becky & Kevin Gifford, Kathleen Desman, Connie Laessig, Sally Petersen, Julianne Stidham, Jim Reinboldt, Melinda & Jim Reynolds, and Mr. & Mrs. Scott McIver.

Christine Lawson had a cemetery deed that needed signed and witnessed. Trustees signed and John Winland and Jim Sherman witnessed.

Christine Lawson presented The Medina County Engineer annual road mileage certification for signature by the Board. Sharon Township currently has 45.124 miles, which is an increase of .523 miles from last years' certification.

Chief Rob Haas had let Christine know in January of an issue with a water leak at the Fire Station. The County Engineer noticed the increase in consumption and came out to investigate. They found a leak out near the street. Christine reported that the water bill for the fire station is \$3,430.00. The last bill was \$384.55. Mr. Guccion stated not to pay the fire station's bill at this time and he will contact the Sanitary Engineer.

Christine Lawson stated that at the 1/08/19 work session, the board passed a motion for a 2% pay increase across the board. At that time, longevity pay for the fire department was not discussed, so not included in the approved pay rates. We need to pass a motion approving longevity pay for the fire department for 2019. This needs to be done each year for auditing purposes. There will be a motion at the next meeting when the final numbers are determined.

Christine needed clarification on the mechanic rate for an employee at the Fire Department. Christine was unclear if Joe Prucha is getting this rate all of the time or just when he is doing mechanic work. If he is getting different rates for different jobs, it will need to be itemized on his time sheet each month.

Mrs. Miller made a motion to pay Joe Prucha a rate of \$20.85 to perform mechanic work on the equipment at the fire station.

Mr. Guccion seconded the motion.

All trustees voted yes.

Christine Lawson stated she plans to attend Local Government conference in Columbus March 7th and 8th. New Credit Card policy and records retention will be on the agenda. A Credit Card policy for the township will be discussed at the next meeting.

Mrs. Miller made a motion to make a resolution to appoint Architectural Review Board members to rotating terms retroactive to January 1, 2019.

Jim Reinbolt - 5 years
Sally Petersen - 4 years
Julianne Stidham - 3 years
John Weakland - 2 years
Greg Stewart – 1 year

Mr. Guccion seconded the motion.

Roll Call was taken.

Mrs. Miller, yes; Mr. Guccion, yes; Mr. Canestraro, yes.

Mrs. Miller is Chair of Medina County Health Advisory Committee, which meets March 4th at 5:30 PM. One of their tasks is to appoint board members. Dr. Ron Ritchey passed away and they are in need of a new board member.

Mrs. Miller asked to confirm that The Sharon Showcase moved back to May 31st and June 1st. Beer Garden will be May 31st from 6:30 to 10 PM. On June 1st the festival will run from 9 A.M. to 3 P.M. Discussion continued on the Music in the Circle concerts regarding conflicts with Wednesday Boards of Zoning Appeals meetings. Dates will be corrected and updated on the Township web site.

AT&T wants re-negotiate the cell tower lease. They want to lower it by \$6,000-\$7,000/month. Mrs. Miller sent it to Brian Richter. The Township wants our \$18,000 plus our 5% dividends. Jim Berry also has AT&T. John Winland has Verizon and it renews every 5 years. Mrs. Miller will call Brian Richter to advise him how we would like to proceed. Mr. Richter will negotiate the contract for us. Chief Rob Haas stated that the government is implementing First Net after 9/11, which may be a factor in the lease.

ROAD DEPARTMENT

Bob Turek reported that there has been a lot of dumping of construction materials around the township lately on the local roads and in developments. He asked that everyone watch for any vehicles that may be hauling trash or junk and report if they see any type of dumping. Please contact the Township office with concerns.

Bob Turek set the date for the Annual Cleanup and Shredding Day. It will be April 27, 2019. He is still working on a shredding company as the company used last year was bought out.

Mr. Turek reported that we have purchased about 780 tons of salt this year. We still have to buy about 300 ton more to fulfill our contract.

Bob Turek has turned in the paving estimates. When they come back, the Trustees can review them as line items in the bid. There was discussion on the prevailing wage rates for the road work positions.

FIRE DEPARTMENT

Chief Rob Haas presented a request for preventative maintenance on the cots. This is a budgeted item. The cost of the maintenance is \$1,100.00, but does not include labor.

Mr. Guccion made a motion for preventative maintenance on the cots at a cost not to exceed \$2,000.00, which will include parts and labor.

Mr. Canestraro seconded the motion.

All trustees voted yes.

Chief Haas next addressed the purchase of fire gloves using remaining Bureau of Workers Compensation Grant monies (5 to 1 match). The cost of 40 pairs of gloves totals \$3,380 with the Fire Department covering \$676.00.

Mrs. Miller made a motion to purchase 40 pairs of gloves @ \$84.50 each totaling \$3,380.

Mr. Guccion seconded the motion.

All trustees voted yes.

Chief Haas requested to send Steve Snyder to Medina County Career Center to complete his Firefighter 1 class. The cost of the class is \$1,800.

Mr. Guccion made a motion to send Steve Snyder to Firefighter 1 training class at a cost not to exceed \$1,800.00.

Mrs. Miller seconded the motion.

All trustees voted yes.

ZONING DEPARTMENT

Neil Jones reported that he received Zoning applications for:

1 New single-family home application was issued.

1 lot split was issued.

2 Conditional variances were issued. One for an accessory building in front of the rear-building plane of the home and one for a height variance request. The Board of Zoning Appeals meets tomorrow night to hear the requests.

Mark Jackson informed the Trustees that our Spectrum service appears to have been auto-renewed at the end of 2017 for a 10-year agreement. The Trustees received a letter from Armstrong Cable and Mark will contact them again. Mrs. Miller stated that the City of Fairlawn has started providing their own internet service. In addition, the City of Wadsworth may have commercial internet and TV service available. Mr. Jackson has not yet heard back from Wadsworth. The County has a Fiber Loop project that could provide internet. Mr. Guccion will be in contact with the City of Wadsworth.

Beth Kilchenman from the Auditors office reported that any CAUV applications are due March 4th. Also, if a property owner has questions regarding their property valuation they can contact the Board of Revisions by March 31 for evaluation. Next, for Medina County High School Seniors, please see the Auditor's web site for available scholarships. She brought handouts for the above items also including the Auditor's quarterly newsletter. There was some discussion regarding what Township property owners have received and submitted for their CAUV.

Eleanor Hammond provided information on the Women's Club Scholarships. Applications can be mailed for the Betty Jean Osburn scholarship which opens on March 1st thru April 16th. They are also Partnering with The Hilliard Trust for the Medina County Career Center scholarships. The money from this scholarship can be used for tools for the trade, room and board or a vehicle being used for their trade. They only had one application for the MCCC scholarship last year from an HVAC student who was awarded \$1,500. The MCCC scholarship was Brenda Hemberry's idea before she passed away. The 1st scholarship was awarded a few months after she passed away. The MCCC scholarship has \$8,500 available this year.

Jim Berry and Eleanor Hammond attended the Medina County Housing Council meeting earlier in the day. Jim Berry reported that M&G Polymers has been sold to a Taiwanese company. One of the Pride One buildings will be holding an Ax-Throwing competition. The state is 1.7B behind in Capital expenditures. The Crib company brings in all their product from Vietnam due to the 10% tariffs. They sell them online and to Drug Mart. Drug Mart is now employee-owned.

Mrs. Miller wanted everyone to know that The Township owns the 1840 House. It can be used by the Public. Per Neil Jones, the house has a Library, workroom, file room with township files (which is locked), kitchen and the upstairs. The workroom can be used for meetings with up to 30 people.

Mrs. Miller reported that Bill Hutson will be the keynote speaker for Memorial Day.

Christine Lawson stated that she has received the final Auditor notes for the 2017 audit from Charles Harris and has filed her year-end report with the Auditor of the State. As soon as she receives confirmation that everything was in order, she will put a legal advertisement in the Gazette informing the public that the annual financial report has been filed.

Mr. Guccion wanted to discuss the driveway for the Maintenance Garage. Columbia Gas may be able to help out with paving the road. Bob Turek and Mr. Guccion discussed paved vs. repaired roads in the paving bid list.

The Trustees discussed purchasing a projector or TV for displaying presentations. The Township could use one of their PCs for presentations by the Township or those presenting could bring their own PCs.

COMMUNITY

Diane Citino reported that the Easter Egg Hunt is April 20th. They will meet April 6th to fill the eggs. She asked for candy donations and reported that they are having a candy drive at Sharon Elementary.

Mr. Guccion made a motion to purchase candy and prizes for the Township Egg Hunt at a cost not to exceed \$750.00.

Mrs. Miller seconded the motion.

All trustees voted yes.

Kevin Gerhardt asked about the concrete company height variance coming before the Board of Zoning Appeals (BZA) tomorrow night at 7:30 PM. Neil Jones said that there is no Conditional variance coming before the Board at this time; only a height variance for an 84' tower (township zoning maximum is 40'). The Trustees explained and clarified that the issue could only come before the Trustees if a request for re-zoning had been proposed and processed thru the Zoning Commission. The BZA is a quasi-judicial board and has the ability to approve, deny or continue the height variance. All were encouraged to attend the BZA hearings if interested.

Mr. Canestraro made a motion to approve the Trustee Meeting Minutes from the January 22, 2019 regular meeting, bank reconciliation and the fund status report of the township.

Mrs. Miller seconded the motion.

All trustees voted yes.

Bills were presented for payment. Mr. Guccion made a motion that the bills presented be approved as the lawful obligation of Sharon Township and the Fiscal Officer be instructed to issue warrants of the Township in payment as same.

Mrs. Miller seconded the motion.

All Trustees voted yes.

Mrs. Miller made a motion to pass a resolution to go into executive session to discuss personnel at 8:45 PM.

Mr. Canestraro seconded the motion.

Roll Call was taken.

Mrs. Miller, yes; Mr. Guccion, yes; Mr. Canestraro, yes.

Mrs. Miller made a motion to leave executive session at 9:13 PM. No decisions were made.

Mr. Guccion seconded the motion.

Roll Call was taken.

Mrs. Miller, yes; Mr. Guccion, yes; Mr. Canestraro, yes.

All trustees voted yes.

Mr. Canestraro made a motion to adjourn the meeting at 9:13 PM

Mrs. Miller seconded the motion.

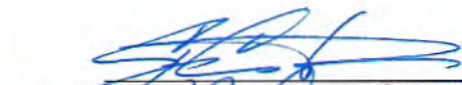
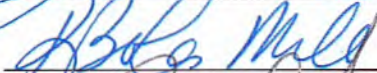
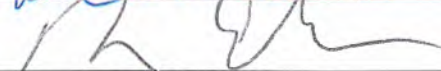
All trustees voted yes.

Meeting adjourned at 9:08 PM.



Christine Lawson

Mark Jackson

Trustees