

**OFFICIAL MINUTES OF THE
SHARON TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
HELD AT THE SHARON ADMINISTRATION BUILDING
JUNE 25, 2019**

Meeting opened by Chairman Mr. Joe Canestraro at 7:00 PM. Trustees present were Mrs. Miller, Mr. Canestraro and Mr. Guccion, Fiscal Officer-Christine Lawson and Administrative Assistant-Mark Jackson.

Guests present were Don and Eleanor Hammond, Cecilia and Richard Carmany, John Winland, Jim Sherman, Bob Turek, Rob Haas, Rita Jean Wagar, Shelley Tanski, Latricia Gerhart, Annette Barzal, Scott Kriska, Diane Citino, Neil Jones and Ken Schiele.

Mrs. Lawson received a request from Feeding Medina County for help with their summer programs. Christine stated that the Board did make a donation to this organization in February in the amount of \$600.00. She just wanted to make the trustees aware that the request had come in. We are likely on their mailing list now that we have donated.

Christine Lawson stated that the painting has been completed on the exterior of the exterior of the fire station and we have received and invoice from Cox Painting for \$10,000.00. The Board will need to pass a resolution for a then and now purchase order because we never approved the amount in a meeting. We approved the work, but did not have a complete estimate for the entire amount due to some things being added.

Mr. Canestraro made a motion to pass a resolution for a then and now purchase order to Cox Painting in an amount not to exceed \$10,000.00 for the painting and work on the exterior of the fire station.

Mrs. Miller seconded the motion.

Roll call was taken.

Mrs. Miller, yes; Mr. Guccion, yes; Mr. Canestraro, yes.

Discussion continued regarding the painting of the Town Hall. It was initially discussed at the appropriation meeting in January 2019. Mrs. Miller re-iterated the need for a purchase order prior to the work being completed. Bob Turek will bring supporting documentation to the next meeting.

Mrs. Lawson stated that she has scheduled a meeting with BayPointe on July 3, 2019 at 8:00 A.M. The purpose of the meeting will be to discuss on-going support, software licensing, Office 365 and monitoring services of the technology being used by the Township.

Mrs. Miller stated that in November 2017, Ray Lurtz had made a proposal to name the ball field at Sharon Community Park the "Jim Dudek Memorial Baseball Field." Mrs. Miller spoke with his wife and she has a tree she would like to be planted in his memory at the park as well. Discussion continued regarding the sign and if we should also include a sign regarding sportsmanship and being courteous to the umpires.

Mrs. Miller made a motion to get the sign made and hung up and have the tree planted in honor of Jim Dudek.

Mr. Guccion seconded the motion.

All trustees voted yes.

Bob Turek stated he would like a hanging sign for the cemetery and would also like to have section markers made. Mrs. Miller stated that the sign should say the year the cemetery was established. Neil stated that he will check with Dwight Barter who designed several other Township signs. Christine was able to find that name of the company who made the signs as being Northcoast Sign Works. Bob will contact them about making the sign for the cemetery so that all of the signs match.

Mrs. Miller stated that Mike Brobeck made a dedication plate for the Gaga Pit noting the Girl Scout Troop and those who donated. She asked Bob to pick it up from him and hang it on the gaga pit.

Mr. Guccion asked for the status on this year's paving. Bob Turek stated the work is very delayed due to the weather.

Mrs. Miller reminded the Public that the Medina County Health Department, Environmental Division will spray for mosquitos if you have standing water on your property. Individuals just need to contact them and ask for their property to be sprayed.

ROADS DEPARTMENT

Bob Turek stated the Department has borrowed, in the past, a 24" bucket from Wadsworth Twp. for the Kubota mini-excavator. He would like to purchase one for the Township as they have many ditching projects to do and it will outweigh the cost of renting one each time he needs a bucket.

Mrs. Miller made a motion to pass a resolution for a then and now purchase order for the purchase of a 24" bucket for the Kubota mini-excavator from Akron Tractor & Equipment at a cost not to exceed \$1,165.00

Mr. Guccion seconded the motion.

Roll call was taken.

Mrs. Miller, yes; Mr. Guccion, yes; Mr. Canestraro, yes.

FIRE DEPARTMENT

Chief Haas presented a proposal to purchase turnout gear which includes three coats, three pants, two leather boots, one helmet and five flashlights. This is a budgeted item.

Mr. Guccion made a motion for the purchase of turnout gear from Dicar Corp. for an amount not to exceed \$7,795.95.

Mrs. Miller seconded the motion.

All Trustees voted yes.

Chief Haas reported that they are beginning to send the trucks out for annual maintenance. Someone will be shadowing the work so the we are able to perfume the maintenance on our own in the future. The annual maintenance will run in the area of \$10,000.00 for all of the trucks. Christine will prepare a blanket purchase order to cover all of the repairs.

Mr. Guccion asked for an update on the squad committee. Chief Haas stated that they have completed the interior and have one more meeting to finish. They plan to finish by the next quarter.

ZONING DEPARTMENT

Neil Jones reported that they issued five permits:

One new single-family home, one for a living-space addition, one pool, one deck and one accessory building. The BZA has one hearing tomorrow night for a conditional application for a massage therapy business on Route 18.

Mr. Jones stated that the Sanitary Engineer's office dropped off the annual Water Quality reports which are available at the administration building if anyone would like a copy.

Mr. Guccion received a complaint from a resident and has a question about outside storage at Atlantic Tool & Die. Rob Haas stated that 15' hard surface is code for fire lane. We will need to review the original conditional application from the late 1990's. Discussion followed.

Mark Jackson reported that Okada America is holding a Grand Opening/Ribbon Cutting on July 19, 2019 at 11:00 A.M. Mr. Canestraro plans to attend.

Terry Green of Leadership Medina County has asked to use the Town Hall for a Civics 101, a half-day session, which is open to the community.

Mrs. Miller made a motion to approve Leadership Medina County to use the town hall at no charge as they are a non-profit.

Mr. Guccion seconded the motion.

All Trustees voted Yes.

A resident of Sharon Heights Drive asked the Trustees to use the town hall for the first meeting of the Sharon Heights Homeowners Association. The Trustees permitted the use for the normal fee of \$60.

Storypoint Medina has contacted the Zoning office with a question regarding the square footage for all structures being built on Route 18. The original calculation did not include the square footage of two carports totaling 5,700 additional square feet. Discussion on the subject continued and the trustees concluded that they will not require an additional \$200 fee for a second zoning certificate and will charge only for the additional square footage. The original zoning certificate calculation included the main structure but the drawings and square footage detailing the carports were not previously included. Neil Jones will amend the previous zoning approval to include the carports square footage.

Mark Jackson spoke to Rich at Silvertec. The moisture testing on the town hall basement floor had been completed. Visqueen and duct tape was used and when the visqueen was removed, the material was completely dry. Mr. Guccion said that he had not heard of testing in that manner. The product will be warranted by Silvertec for any issues.

COMMUNITY

Residents Cecilia and Richard Carmany stated that their neighbor, Mr. Arnold received a call from a neighbor in Sharon Woods asking if they had sold part of their shared driveway to the Forest Glen development to connect to the Sharon Woods development. According to several departments (Tax Maps, Records, Auditors) in Medina County the Carmany's were told the road is marked as a Township Maintenance Road. The Carmany's own the property. The Carmany's were told by the County to get an attorney as it was a Civil matter. After much discussion, Mrs. Miller recommended that the owners talk to Medina County Auditor, Mike Kovac. The tax map and records departments have it wrong. It

is a driveway, not a dedicated road. Neil will contact Rob Henwood, Mike Kovac and the Engineers office, if necessary.

A community member asked about a pothole at the foot of the S-curve. It was repaired last fall but may need done again. Mr. Guccion and Mr. Turek discussed and it will be looked at next week.

Mr. Canestraro made a motion to approve the Trustee Meeting Minutes from June 11, 2019, appropriation status report and fund status report of the Township.

Mrs. Miller seconded the motion.

All trustees voted yes.

Bills were presented for payment. Mrs. Miller made a motion that the bills presented be approved as the lawful obligation of Sharon Township and the Fiscal Officer be instructed to issue warrants of the Township in payment as same.

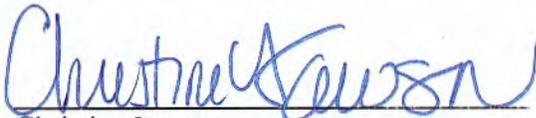
Mr. Guccion seconded the motion.

All Trustees voted yes.

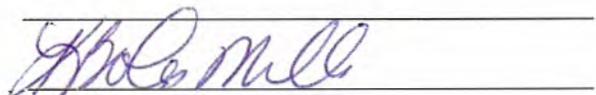
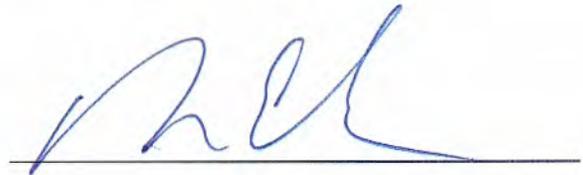
Mr. Canestraro made a motion to adjourn the meeting at 8:07 PM

Mr. Guccion seconded the motion.

All trustees voted yes.



Christine Lawson



Trustees

Mark Jackson