

**OFFICIAL MINUTES OF THE  
SHARON TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
HELD AT THE SHARON ADMINISTRATION BUILDING  
NOVEMBER 12, 2019**

Meeting opened by Chairman Mr. Joe Canestraro at 7:00 PM. Trustees present: Joe Canestraro, and Kimberly Miller. Fiscal Officer: Christine Lawson and Administrative Assistant: Mark Jackson. Guests present: Latricia & Karl Gerhart, Rob Haas, Scott Kriska, Jim Sherman, Rita Jean Wagar, Jim Berry, Ken Schiele, Michael Stanec, Maggie Hobson, Julie Wagner, Coralee Leach, and Donna Beheydt.

Mr. Canestraro congratulated Christine Lawson and Brian Guccion on their re-election wins.

Christine Lawson requested to reallocate \$500.00 from the road & bridge fund capital outlay line item to the road & bridge fund utilities line item to cover utilities for the remainder of the year.

Mrs. Miller made a motion to pass a resolution for a reallocation of \$500.00 from capital outlay to utilities all within fund 2031 (Road & Bridge)

Mr. Canestraro seconded the motion.

Roll call was taken.

Mrs. Miller, yes; Mr. Canestraro, yes.

Christine stated that we would be receiving our Bureau of Workers' Compensation invoice in early December and asked for approval to pay the annual invoice when received for the entire year in order to benefit from the 2% discount. We pay this premium in full each year to receive the discount.

Mrs. Miller made a motion to pay the invoice when received for the entire year in order to receive the 2% discount as long as sufficient funds are available.

Mr. Canestraro seconded the motion.

All trustees voted yes.

Christine presented the Anthem benefits renewal for employees. The increase is 17.4% and is the exact same coverage as what we have now. The monthly premium will be \$13,583.03. This plan increase was the least amount of all the plans that Burnham & Flowers provided.

Mr. Canestraro made a motion to approve the increase and the renewal of employee benefits for 2020 through Anthem BCBS at a cost of \$13,583.03/month.

Mrs. Miller seconded the motion.

All trustees voted yes.

Christine Lawson stated she spoke with Terri Austin at Burnham & Flower on the life term insurance that we have on our plan for several employees. The insurance was not available for Mrs. Miller and Mr. Guccion when they began with the Township and they were not added by Anthem when the insurance was first offered back then. Terri recommended that we cancel the insurance as it is not really a benefit to us since we have coverage that is better and available for all through MedMutual Life.

Mrs. Miller made a motion to terminate the Anthem Life term insurance rider.

Mr. Canestraro seconded the motion.

All trustees voted yes.

Christine discussed the OTARMA bonds and an offering of a faithful performance bond. She spoke with Wendy French at OTARMA who recommended that we proceed with the faithful performance bond for our bonded employees. It will be included in our annual OTARMA premium. The main benefit to this bond is that it will protect personal assets as well as Township assets. The cost is \$260/year whereas just the current bond for the fiscal officer is \$228/year. Mr. Canestraro asked to explain what the private asset piece is. Christine Lawson said that, without the bond; in the event of a loss that they could go after the Township to a certain amount and then go after the individual. It is a better bond for the Township and the covered employees.

Mr. Canestraro made a motion to pass a resolution to approve the new Faithful Performance Bond through OTARMA at \$260/year.

Mrs. Miller seconded the motion.

Roll call was taken.

Mrs. Miller, yes; Mr. Canestraro, yes.

Christine Lawson received an email via the web site from a resident, Kevin Consiglio. He would like to donate a live tree to the Township for the Gazebo. The tree would be purchased from Dayton Nurseries. The Trustees reviewed the email and discussed. Mrs. Miller said we have an artificial tree that we use in the Gazebo. Neil Jones mentioned that we have an Adopt-a-Family program that could benefit from the tree. Mrs. Miller asked Christine Lawson to contact Kevin Consiglio to see if he would be interested in donating a tree to the township and the township in turn donating to a family in need. The Trustees stated that it is a very nice gesture by Kevin Consiglio and much appreciated. If he is interested, Mrs. Miller will put him in touch with Sally Peterson for the Adopt-a-Family program.

Christine Lawson read a Thank You from the Medina County SPCA for our annual contribution.

Christine Lawson stated our Fire Station bond is due December 1, 2019. We had previously discussed paying the bond in full this year, but had appropriated \$150,000 for this year. Christine sent an email through an encrypted site and is waiting on the payoff amount. She will bring the payoff to the next meeting. Discussion continued as to paying \$150,000 on the current invoice of \$91,537.50 and adjusting the payoff accordingly if we choose to pay it off this year.

Mrs. Miller made a motion to pay \$150,000.00 to Huntington for the Fire Station Bond.

Mr. Canestraro seconded the motion.

All trustees voted yes.

Christine Lawson presented the agreement from the Medina County Engineer to purchase materials from them in 2020. There are two copies of the agreement to sign.

Mrs. Miller made a motion to pass a resolution to sign the annual agreement to purchase materials from the Medina County Engineer for 2020.

Mr. Canestraro seconded the motion.

Roll call was taken.

Mrs. Miller, yes; Mr. Canestraro, yes.

Christine Lawson presented a proposal from Heritage Land Services on behalf of ODOT to purchase a portion of the township's land as a part of a project to replace two bridges on Route 94. She contacted Heritage Land Services for an extension of the 30-day turn around due to when we received the packet and our meeting schedule. Mrs. Miller asked if this land involved any of the property swap land with the Medina County Park District. Discussion and review of the documents and maps continued. Mrs. Miller asked Mark Jackson to scan then email the proposal to Brian Richter at the Medina County Prosecutor's office for an opinion. Once the Township receives word from the Prosecutor, we will need to notify the Medina County Park District to verify the parcels of land involved.

### FIRE DEPARTMENT

Chief Rob Haas reported they have a leak on the flat roof in the entryway near the flag. He contacted Hinckley Roofing to do a temporary repair, which they did at a cost of \$495.00. We can either replace the rotten wood and patch the roof or replace the roof, which is recommended. The cost of a new roof would be \$4,200.00. There are also some missing shingles on the new section of roof and the roofing is cracked around one of the soil stacks. The additional repairs could be \$1,000.00

Mr. Canestraro made a motion to approve the replacement of the roof and additional repairs needed to the newer section of roof at a cost not to exceed \$5,200.00. The replacement and repairs to be performed by Hinckley Roofing.

Mrs. Miller seconded the motion.

All trustees voted yes.

Chief Rob Haas and the Squad Committee requested to purchase a new squad at a cost of \$266,884.00. This is a budgeted item. The Committee Chair, Maggie Hobson, was available to answer any questions. Chief Rob Haas also had spoken with Mr. Guccion prior to the meeting. The item was budgeted for \$300,000.00 and is well under budget. Mrs. Miller asked Maggie Hobson why they have chosen Braun. She responded that Braun has been a reliable vehicle, they have a good vendor relationship, the box is aluminum and will not be dealing with rust or paint adhesion issues, the structural integrity of the unibody is better and safer and the roof construction is arched which is a better design. Mrs. Miller confirmed that we are only replacing one unit this year. Chief Haas stated one squad this year, an engine next year and another squad the following year. The existing squad will be put up for bid on GovDeals. The squad is 15 years old. Mr. Canestraro asked what warranty is on the new squad. Ms. Hobson responded that the Ford 3 year/36,000-mile bumper-to-bumper warranty applies along with warranty thru Braun on the other items (box, paint, etc.). Mrs. Miller asked if it has a backup camera and Mr. Canestraro asked if it had four-wheel drive. Maggie Hobson answered yes to both questions. Mrs. Miller asked if we have to pay for it up front. Maggie Hobson said she is checking with their sales rep. on that. Chief Haas said you may be able to pay for the chassis up front to receive a discount. Mrs. Miller asked

when we would receive the unit. Maggie Hobson said the chassis would be received in February 2020 and a 4-to-6 month build to be finished in September 2020.

Mr. Canestraro made a motion to approve the purchase of the Braun 2020 STS Ford Chief XL Ambulance at a cost of \$266,884.00

Mrs. Miller seconded the motion.

All trustees voted yes.

## ZONING DEPARTMENT

Neil Jones reported:

Zoning applications for three new single-family homes, three accessory buildings and a conditional application for office space on Route 18 were received in the zoning office.

The Board of Zoning Appeals (BZA) meets tomorrow night and has three hearings. A special meeting was held last week on November 6, 2019 for the new Sharon Elementary. It was approved. The biggest discussion revolved around traffic and State Route 94 which is governed by ODOT. ODOT is conducting further traffic studies.

Neil Jones also voiced congratulations to Christine Lawson and Mr. Guccion on their recent election wins and expressed much appreciation for all they do.

## ROAD DEPARTMENT

Mr. Canestraro, representing the Roads department, said we have an issue on State Road that needs to be addressed. Perrin has given us an estimate that Bob Turek asked him to present. It will involve milling 5" of road surface and a hot-mix repair. The edges are rolling down and sinking which presents a safety issue. The repair is between 5269 and 5280 State Road and is needed before winter. Mrs. Miller expressed concern about the repair and adhesion of the repair this time of year. Mr. Canestraro made a motion to approve time and materials for Perrin Asphalt to make the needed repairs on State Road at a cost not to exceed \$10,000.00.

Mrs. Miller seconded the motion.

All trustees voted yes

## PUBLIC

Julie Wagner spoke for Jeff Holland and on behalf of Holland and Muirden, inviting all to their Annual Community Open House on December 5, 2019 from 4 to 7 P.M. They will be celebrating 30 years in business.

Latricia Gerhart reminded all that the Heritage Society is hosting a portrayal of Victoria Woodhull, who was the first woman to run for President against Ulysses Grant in 1872 before women even had the right to vote, on Thursday, November 14, 2019 at 7 P.M.

Mrs. Miller made a motion to approve the Trustee Meeting Minutes from October 8 and October 22, 2019 and the fund status report of the township.

Mr. Canestraro seconded the motion.

All Trustees voted yes.

Bills were presented for payment. Mr. Canestraro made a motion that the bills presented be approved as the lawful obligation of Sharon Township and the Fiscal Officer be instructed to issue warrants of the Township in payment as same.

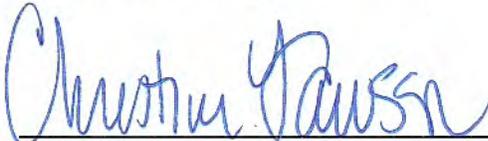
Mrs. Miller seconded the motion.

All Trustees voted yes.

Mrs. Miller made a motion to adjourn the meeting at 7:38 PM

Mr. Canestraro seconded the motion.

All trustees voted yes.



Christine Lawson



Mark Jackson

Trustees