

**OFFICIAL MINUTES OF THE
SHARON TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
HELD AT THE SHARON TOWNSHIP ADMINISTRATION BUILDING
FEBRUARY 26, 2019**

Meeting opened by Chairman Mr. Joe Canestraro at 7:00 PM. Trustees present were Mrs. Miller, Mr. Guccion and Mr. Canestraro, Fiscal Officer: Christine Lawson, Administrative Assistant: Mark Jackson.

Guests present: Scott Kriska, Bob Turek, Michael Stanec, Joe Kunzler, Randy Raw, Jim Sherman, Eleanor & Don Hammond, Nancy Jennings, Diane Citino, Neil Jones, Rita Jean Wagar, Jim Reynolds, Chris Adam, Denny Miller, Jim Berry, Ken Schiele, Bob Mravetz and Mike Wuellner

Christine Lawson received the corrected water bill for the Fire Department that was much higher due to an external leak at the Fire Station. Mrs. Miller had contacted the Sanitary Engineer and they agreed to adjust the bill. The adjusted amount was just over \$434 to be paid.

Christine presented the longevity increases for the Fire Station. The Trustees will wait for discussion and a decision until receiving a copy of the 2015 Longevity Policy from Chief Rob Haas.

Christine stated that she has given the board and department heads a draft of the new Credit Card Policy required by the Ohio Revised Code. She would like everyone to review so we can approve it at our next meeting. The policy must be approved and signed by all cardholders by 4/1/19.

ROAD DEPARTMENT

Bob Turek stated that the windstorm last Saturday and Sunday has kept them busy.

Christine told Bob that she spoke with Dan Becker and he has our prevailing wage information. The bids are going out on March 1, 2019 and will be opened at the Engineer's office on March 21, 2019. Once Dan opens them, he will send Bob an itemized list of bidders.

FIRE DEPARTMENT

Mike Stanec, Assistant Fire Chief, presented an example of the Knox Boxes installed in all department vehicles. The township recently purchased these and he wanted to show the Board what they were.

Mr. Stanec then presented a Knox HomeBox available for about \$150 from Knox to homeowners. This is similar to the Knox Box installed in all Township Commercial businesses. Please contact him at mike.stanec@sharonfire.org for info.

Mike presented a request to attend the ESO Wave Conference (Electronic reporting software for medical runs) in Austin, TX for a total cost of \$1,643.28 (travel & lodging) plus per diem. The Department is thinking of moving to their ESO Fire Suite in the future but the Suite can't currently do everything they do with the Firehouse software.

Mr. Guccion made a motion for Mike to attend the conference at a cost not to exceed \$1,900.00.
Mr. Canestraro seconded the motion.
All trustees voted yes.

Mr. Stanec presented a requested for the purchase of a conference table with chairs, guest chairs and office chairs. This request was deferred from several years ago. The total cost from Staples is \$2,603.81. Mr. Stanec stated that \$3,000.00 was budgeted for office furniture.
Mr. Canestraro made a motion to purchase the office furniture from Staples at a cost not to exceed \$2,603.81.
Mr. Guccion asked to come back later to the motion.
Mrs. Miller voted no.

Mr. Stanec submitted a request for \$ 1,600.00 to send Kinsey Mumaw to Firefighter II for FFA2 certification at Cuyahoga Community College.
Mr. Guccion made a motion to send Kinsey Mumaw to FFII training at Cuyahoga Community College at a cost not to exceed \$1,600.00.
Mrs. Miller seconded the motion.
All trustees voted yes.

Mr. Stance presented a budgeted item (to be reimbursed up to what's remaining on our State EMS Grant) for \$5,406.00 for six ballistic vests and helmets for Rescue Task Force Training for the Firefighters as required by the State of Ohio. Mr. Guccion is attending a County meeting tomorrow with Law Enforcement and Fire Services and would like to discuss this request at his meeting. We will bring this back up at a later date. Discussion continued regarding the importance of a coordinated effort and shared responsibility of the Safety Forces.

Mr. Guccion asked about 911 calls and mutual aid calls with Copley Fire. The calls have increased much in the last few years.

ZONING DEPARTMENT

Neil Jones reported that he received Zoning applications for:

One New single-family home application was issued.

One lot split was issued.

Two items are on the agenda for the Board of Zoning Appeals tomorrow night. One is for an addition to the Sharon Family Physicians UH Chemotherapy lab. The second is for an accessory building in front of the rear-building plane of the home.

Mrs. Miller stated that there is a County Planning Commission meeting scheduled in early March for an Extension Request for Sharon Falls.

Mark Jackson explained that our Administration building Spectrum Internet had been down since the windstorm and power outage Sunday, but our phones are working again. He has contacted Spectrum each of the last two days and Baypointe today via email to attempt to get it resolved.

Mark Jackson stated that there is a need to replace the Windows 7 PC at the Maintenance garage. Bob Turek has a webcam/dashcam application that is not compatible with Windows 7. The Trustees requested PC quotes to review at a future meeting.

While evaluating our existing PC's, Mark stated that he has begun archiving historical business data from CDs and floppy disk info onto an older Township PC. Data will then be copied to an USB external device for safe keeping.

Mrs. Miller has spoken with David Corrado of Medina County Fiber regarding our Internet connectivity and Mark is meeting with him tomorrow.

Mr. Guccion stated the Trustees are meeting with TJ Shannon and Architect Kevin Robinette on March 12th at 6:00 PM to discuss a Breakfast & Lunch Café and a Therapy facility that would like to go in the Stauffer buildings. Christine will advertise the meeting.

COMMUNITY

Mike Wuellner continues to have some issues receiving packages at his Green Mountain Tack & Boots business on the circle. Mrs. Miller is aware of the situation and is working to resolve it. The business address is not in the US Postal Service database and Wadsworth Post Office does not deliver there.

Mr. Wuellner asked for and received permission to have their annual Stampede Sale at the business on April 20th. It is the same date as the Egg Hunt. Mike's wife has requested the Town Hall for the same date.

Mr. Wuellner stated he has continued to have some parking issues at his business when the town hall is in use on the weekends. There have been some temporary signs to address the issues but they have not sufficed. Mr. Wuellner requested that the Township put up signs that indicate that certain spots are reserved for his business with the Township's name on the signs. Discussion continued and the Trustees will consult with their Legal Counsel to see what the options are.

Nancy Jennings and Eleanor Hammond reminded the public of the available Women's Club Scholarships. Applications can be mailed for the Betty Jean Osburn \$1,000 scholarship which opens on March 1st thru April 16th. They are also Partnering with The Hilliard Trust for the Medina County Career Center \$1,000 scholarships. Both applications will be available on the Township web site: www.sharontwp.org

Bob Mravetz of Sharon Center United Methodist Church announced that they are having their Annual Memorial Day Pancake Breakfast. There is no charge as it is by donation only and will be presented to local families in need through the Highland Support Network. Last year, they collected a little over \$1,000.00.

Mr. Canestraro made a motion to approve the Trustee Meeting Minutes from the February 12, 2019 regular meeting and the fund status of the Township.

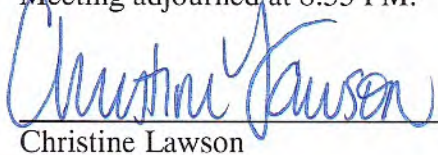
Mrs. Miller seconded the motion.
All trustees voted yes.

Bills were presented for payment. Mr. Canestraro made a motion that the bills presented be approved as the lawful obligation of Sharon Township and the Fiscal Officer be instructed to issue warrants of the Township in payment as same.

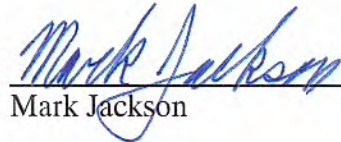
Mr. Guccion seconded the motion.
All Trustees voted yes.

Mrs. Miller made a motion to adjourn the meeting at 8:55 PM
Mr. Canestraro seconded the motion.
All trustees voted yes.

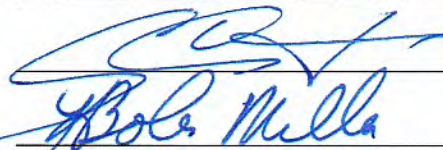
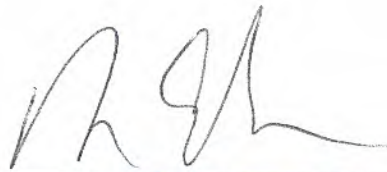
Meeting adjourned at 8:55 PM.



Christine Lawson



Mark Jackson



Trustees