

**OFFICIAL MINUTES OF THE
SHARON TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
HELD AT THE SHARON TOWNSHIP ADMINISTRATION BUILDING
March 26, 2019**

Meeting opened by Chairman Mr. Joe Canestraro at 7:00 PM. Trustees present were Mrs. Miller, and Mr. Canestraro, Fiscal Officer: Christine Lawson, Administrative Assistant: Mark Jackson. Guests present: Scott Kriska, Bob Turek, Mike Stanec, Jim Sherman, Diane Citino, Neil Jones, Rita Jean Wagar, Ken Schiele, John Winland, Evan O'Malley, Joe Kunzler, Terry & Chris Koval, David Poling, Latricia Gerhart, Jim Berry and Judge Stephen B. McIlvaine

Mrs. Lawson presented the permanent appropriations for 2019 as follows:

General Fund - \$2,678,050.81

Gas Fund - \$24,069.23

Permissive Fund - \$175,640.47

Road Fund - \$1,130,603.51

Cemetery Fund - \$10,542.94

Special Levy Fire Fund- \$2,038,972.79

Permissive MVF Fund - \$ 95,555.66

Lighting Assessment Fund - \$2315.56

Unclaimed Funds - \$251.94

Total Township Appropriations - \$5,746,002.91

Mrs. Miller made a motion to pass a resolution to approve as permanent appropriations as proposed from the Fiscal Officer.

Mr. Canestraro seconded the motion.

Roll call was taken

Mrs. Miller, yes; Mr. Canestraro, yes

Mrs. Lawson received a bill from Johnson Controls for the security system at the 1840 House and discussed with Bob Turek. Bob stated that March 13, 2019 was when he cancelled with them. Bob will contact Johnson Controls about this current invoice for April through June.

Mrs. Lawson received a letter from the County Engineer that they will not be able to complete the roadway stripping for the Township.

Mrs. Lawson received a letter from the County Prosecutor that they are implementing a new electronic Case Management system, Matrix Civil, via a web portal as opposed to the past means of email or hand carrying of requests. Google Chrome is all that is required to access the portal along with attending a 1-hour training session either on April 2nd @ 10 AM or April 4th @ 5 PM. The Trustees asked Mark Jackson to attend the training to then afterwards train other Township employees.

Mrs. Lawson received a letter from our Insurance provider that our Pharmacy benefits will move to Ingenial RX in July, 2019. We should receive new ID cards by the end of March.

Mrs. Lawson received the letters from the EPA on Ohio E-check for the Roads & Fire department vehicles. Bob Turek will let her know when he receives it and Mike Stanec received it and forwarded

it to the proper authorities. The forms should be in the vehicles and Mrs. Lawson will need to record them on the E-check web site when she receives them from the departments.

Mr. Canestraro welcomed Judge Stephen McIlvaine who presented his annual report for Wadsworth Municipal Court. Judge McIlvaine gave breakdowns of the types of cases that were heard by the Court and explained how court fees are applied. Judge McIlvaine answered several questions from the Public.

ROAD DEPARTMENT

Bob Turek announced that Shred Day has been scheduled for May 4th from 9 A.M. to 12 P.M. in front of the Town Hall.

Bob Turek presented the bids for Township road paving. Melway Paving won the bid. They are placing the Sharon Circle parking lot on hold. The planned paving includes Boneta Road and several in Osage Trail. The paving will not include the parking lot on the circle. The paving will be paid out of the Road & Bridge fund.

Mrs. Miller made a motion to award the bid to Melway Paving and approve all paving with the exception of the Sharon Circle parking lot, which will not be included out in an amount not to exceed \$349,811.23.

Mr. Canestraro seconded the motion.

All trustees voted yes.

Bob Turek stated the he is advertising for summer helpers for three weeks. Applications are due April 19th. Mrs. Miller stated that Medina County Economic Development is available to assist with matching up employees for the summer. Bob will contact them.

FIRE DEPARTMENT

Assistant Fire Chief Mike Stanec had no new items on which to report. Mrs. Lawson asked if they still had the loaner fire engine and Mr. Stanec indicated that they did as they had just received Engine 131 back from repair and sent out another unit with transmission issues.

ZONING DEPARTMENT

Neil Jones reported that he received Zoning applications for:

Two new single-family homes, two pools, one accessory building and one deck.

One Conditional permit was pulled for an Escape Room.

The Board of Zoning Appeals meets tomorrow night with two items on the agenda: A backlot variance and one conditional use for a personal training facility in the north Stauffer's building.

Mark Jackson received three quotes for two PCs and two monitors (from Baypointe, In-Tech & Dell) at the Maintenance Dept. and Fire Station. Dell Computer was the low bidder. Both items were part of his annual technology request.

Mrs. Miller made a motion to approve the purchase of two PC's and monitors from Dell at a cost not to exceed \$1,781.12.

Mr. Canestraro seconded the motion.

All trustees voted yes

Mrs. Miller has contacted the Sheriff's office to keep an eye on the line of traffic and congestion at Sharon Elementary in the mornings. Residents and parents in that area need to be driving both carefully and respectfully.

Mrs. Miller asked Bob Turek about a fire safe for the cemetery records. The records should be stored at the Maintenance Department, but need to be in a fireproof safe. Mr. Turek will get a safe for the burial permits.

Mrs. Miller has not received an update on the AT&T lease from the County Prosecutors office

Mrs. Miller gave the plans for the park to Mr. Turek.

COMMUNITY

Diane Citino reminded all that they are planning to stuff the Easter eggs Saturday, April 6th at the Administration Building beginning at 8:00 A.M. Mrs. Bartar's class won the award for the most candy. Sharon Elementary donated 7,947 pieces of candy.

Diane Citino asked for the status on the new Sharon Park. Mrs. Miller stated that construction will begin after receiving final approval from the State.

Diane Citino also asked about the old Sam's Hideaway location which she noted has had several doors open on the property for several weeks. Neil Jones will attempt to again make contact with the owners. Neil will also contact the Ohio EPA to check on the private property.

Mr. Canestraro made a motion to approve the Trustee Meeting Minutes from the March 12, 2019 regular meeting, the fund status report of the township and the January and February bank reconciliations.

Mrs. Miller seconded the motion.

All trustees voted yes.

Bills were presented for payment. Mrs. Miller made a motion that the bills presented be approved as the lawful obligation of Sharon Township and the Fiscal Officer be instructed to issue warrants of the Township in payment as same.

Mr. Canestraro seconded the motion.

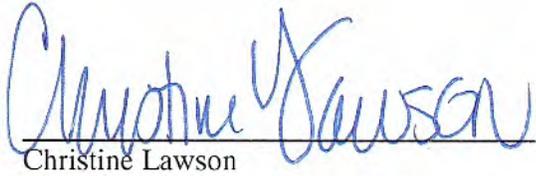
All Trustees voted yes.

Mr. Canestraro made a motion to adjourn the meeting at 8:10 PM

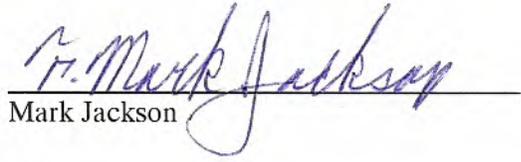
Mrs. Miller seconded the motion.

All trustees voted yes.

Meeting adjourned at 8:10 PM



Christine Lawson



Mark Jackson



Trustees